

LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting Minutes
September 8, 2020
7:00 P.M.

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Tuesday, September 8, 2020 via Zoom Video calling at 7:00 p.m. due to Coronavirus Pandemic.

Call to Order – Board Chair, Mr. Geyer called the meeting to order at 7:00 p.m.

Attendance Role Call – Anna Dale, Member
Bart Shellenhamer, Vice-Chair
Ron Kopp, Member

Present: Steve Letavic, Township Manager
Jeff Burkhart, Codes/Zoning Officer
Monique Dykman, MS-4
Andy Brandt, Public Works Director
Mark Stewart, Solicitor
Andrew Kenworthy, HRG Engineer

Absent: Mel Hershey, Board Member
Sam Risteff, Golf Course Superintendent
Les Gilbert – EMA

Salute the Flag

Citizens Input: None

Approval of Minutes: Approval of July 21, 2020 BOS Work Session Meeting Minutes and August 3, 2020 BOS Regular Meeting Minutes.

Mr. Kopp motioned to accept the July 21, 2020 BOS Work Session Meeting Minutes and August 3 BOS Regular Meeting Minutes. Seconded by Mr. Shellenhamer.

Call for Discussion: None

All in favor. Board of Supervisor work session meeting minutes dated July 21, 2020 and BOS regular meeting minutes dated August 3, 2020 approved.

Manager's Report: Steve Letavic, Township Manager

Mr. Letavic presented to the Board for approval of Resolution 2020-11 that enables the township to apply for Cares Act grant funding to offset expenses related to responding to COVID 19 that were unbudgeted 2020 expenses.

Mr. Kopp motioned to approve Resolution 2020-11. Seconded by Mr. Shellenhamer.

Call for Discussion: Mr. Geyer, Chair, asked if a timeline was established for reimbursement. Mr. Letavic indicated there is a possibility of this month or early next month.

All in favor of 2020-11 Resolution. Motion approved.

Mr. Letavic presented to the Board for approval of Resolution 2020-12 so that the township can apply for a gaming grant in the amount of \$140,000.00 to apply to the cost of the Londonderry Estates Sewer Project.

Ms. Dale motioned to approve Resolution 2020-12. Mr. Shellenhamer seconded the motion.

Discussion: Mr. Geyer and Ms. Dale offered appreciation to Mr. Letavic and the team for their hard work in obtaining grant monies which are significant cost savings to the Township.

All in favor of 2020-12 Resolution. Motion approved.

Mr. Letavic addressed to the Board the award of the CFA Grant for Londonderry Estates Sewer project. The Londonderry Township was one of 47 projects awarded grant funding in the state and one of the top 7 award amounts. The grant received was for \$934,000.00.

Treasurer's Report – Steve Letavic

Mr. Letavic asked for approval to pay the August bills as presented.

Payment of Invoices:

FUND	Checks written in August for Supervisor approval
General Fund	\$ 159,915.97
Golf Course	\$ 62,819.20
Liquid Fuels	\$ 8,334.64
Escrow	\$ 0.00
LVFC	\$ 0.00
Debt Service	\$ 47,756.04
Capital Project Fund	\$ 2,663.46
Penn Vest Fund	\$ 107,965.00
ME2 Grant	\$ 0.00
Total by when written	\$ 389,464.31

Ms. Dale motioned to approve payment of the bills for the month of August 2020. Mr. Shellenhamer seconded the motion.

Call for Discussion: None

Motion approved.

Zoning/Codes – Jeff Burkhart

Mr. Burkhart presented to the Board a request for approval of a well isolation distance waiver for repair/replacement of a septic system to property located at 955 Red Hill Plaza with the following conditions:

1. Consider granting a "Well Isolation Distance Waiver" as "Option 1" per a letter from Hoover Engineering/Tim Wargo, SEO to allow for installation of a replacement septic system so as to repair the existing system on the property at 955 Red Hill Plaza. Information presented indicates the existing separation distance to be 55'. As proposed, after installation of a new replacement septic system (utilizing an Eljen GSF absorption area) the separation distance will be 37'. The use of this type of system and the requested Waiver has been supported, with conditions by the Township SEO. The exact wording addressing any Conditions of any such Waiver to be executed and recorded to be prepared by the Township's legal counsel. An example of such agreement utilized earlier this year was provided to the Board for reference. Legal fees for this action to be paid by the applicant per DEP Regulations.
2. "Option 2" per the same letter suggests drilling a new well as another alternative; although that may not be the most practical or economical for this property.

Ms. Dale motioned to approve the waiver consistent with how it has been approved historically. Seconded by Mr. Shellenhamer.

Call for Discussion: A discussion was held amongst the Board noting that they did not agree with the requirements of the SEO relative to the installation of a water treatment system. It is solely a homeowner's prerogative and would not be mandated by the Board of Supervisors.

All in favor. Motion approved.

Mr. Burkhart presented to the Board consideration of accepting a request for a Time Extension for Subdivision Plan Approval for the property at 297 Roundtop Road. The request is for a continuance to extend the plan review time until the December 7th BOS meeting. This extension is intended to allow additional time for the processing of the Request for Planning (Module) Exemption through DEP. A copy of the DEP Request for Planning Exemption is attached for reference.

Ms. Dale motioned to approved time extension until December 7th BOS meeting, based on information as presented to allow additional time for the processing of Planning Module. Mr. Kopp seconded the motion.

Call for Discussion: A brief discussion was held informing the Board of a revised plan addressing the HRG comments to be submitted to the Planning Commission for review at its upcoming meeting later this month.

All in favor. Motion approved.

MS-4 Environmental Department – Monique Dykman

Ms. Dykman presented a report to the Board for the MS4 Department

Progress Report for Environmental MS4 Department September

- Compiling Annual MS4 Report to DEP
- Attended Lancaster Water Week virtual and self-guided events.
- Working with HRG and Land Studies to revise Conewago Chapter 105 Permit application, based on comments from DEP. Still awaiting contact from Army
- Corps Permit submission, however still feel confident with timeline for construction.
- Grants: Should be hearing results from NWWF in the near future; CFA Grant has delayed announcements to Spring of 2021. Continuing to seek funding for project.

Public Works Report – Andy Brandt

Mr. Brandt commented on the two recently awarded grants for road improvements. These grants are from the Dauphin County Soil Conservation District's Low Volume Dirt and Gravel Road program.

The first grant is to replace a storm pipe on Foxianna Road between E. Harrisburg Pike and Krepps Road. There is a deteriorated metal pipe that will be replaced with a bottomless arch structure. The road will also be raised approximately 3 feet, since the new pipe is larger than the existing pipe. The total estimated cost for this project is \$207,718.50. The grant is \$115,318.50. The Township will be responsible for \$92,400.00, which will be paid for through the State Allocated Liquid Fuels Program. All work will be performed in house, except for paving of the roadway and installation of guiderail which will be contracted out. This project is expected to start mid-June of 2021 and have a complete road closure of up to 3 weeks. Detour signs will be posted.

The second grant is to replace storm pipes on Foxianna Rd at Felker Rd, and improve the drainage along the north side of Foxianna Rd east of Felker Rd. This total cost of this project is \$6,725.47. We received a grant for \$3,716.80. The Township will pay \$3,008.67.

We will be removing one storm pipe from under Foxianna Rd and installing one under Felker Rd and replacing one under Foxianna Rd.

This project will be performed entirely by the Township Public Works Department. The scheduled start date will be Spring – Summer of 2021. Daytime closures only and a detour will be posted. Mr. Brandt will have updates on the roadwork in the Londonderry Township website and Facebook.

Call for Discussion: Ms. Dale questioned the status of the salt. Mr. Brandt noted the Township has sufficient salt right now, and could probably get 5 more loads in the future.

Mr. Brandt presented a report of work done in the month of August and discussed work planned for the month of September

Progress Report for Public Works Department 07-19 to 08-21-2020

- Weekly: truck & equipment pm checks, road checks, mow Swatara Creek Rd properties, Braeburn Park, Sunset Park Firehouse
- Repaired lock on basement door at Twp. office
- Cleaned gutter on Cedar Ave @ E Harrisburg Pk
- Cleaned pipe end and placed rock on S Hertzler Rd
- Sprayed weeds at Sunset Park & Braeburn Park
- Took 2 trucks for Pa State inspections
- Cleaned up downed tree on Swatara Creek Rd property
- Mowed roadsides
- Repairs to trucks & equipment, as needed
- Hauled grass clippings & weeds from compost yard
- Cleaned up behind PWB, hauled scrap steel to Royalton Recycling
- Spraying contractor sprayed weeds along roads that didn't work the first round
- Repaired/replaced street signs, as needed
- Worked w/Monique to mulch garden at Twp. office
- Removed downed trees from gutter on Maple Acres Rd
- Met w/property owner & Twp. engineer on Zion Rd to discuss storm sewer project
- Added mulch to berm on rugby field to prevent storm water from running into Sunset Park
- Checked roads for storm damage Swept debris from Newberry Rd
- Cleaned gutter on N Hertzler Rd
- Jeff worked on golf course

- 1030 Braeburn Rd: installed 6" under drain & placed #4 stone in swale
- Repaired washout at 2535 Round Top Rd
- Cold patched pot holes on various roads
- Built counters for Twp. office
- Removed downed tree from 3919 Snively Rd
- Replaced storm pipe at 783 S Geyers Church Rd
- Mowed road bank on River Rd at TMI sub-station
- Boom mowed perimeter at Braeburn Park and Firehouse

Monthly Planner for September, 2020

- Weekly items: road checks, truck & equipment pm checks, mowing properties
- Repairs to trucks & equipment, as needed
- Repair/replace street signs, as needed
- Paving repairs on Engle Rd, Zion Rd, Gingrich Rd, Pecks Rd
- Install storm sewer at 1755 Zion Rd
- Paving repair at 1350 Newberry Rd
- Crack sealing

Golf Course and Bar & Grill Report - Sam Risteff (absent)

Mr. Letavic noted he will provide the Board with copies of the financial August report for the Sunset Golf Course.

Mr. Shellenhamer noted the Fire Department provided 70 man hours and 70 gallons of water to help maintain the golf course. Mr. Shellenhamer and the Board recognize the work that Mr. Risteff and his staff do to maintain the golf course. Mr. Kopp also noted he received compliments from one of the players.

Engineer's Report – Andrew Kenworthy, HRG Engineer

Mr. Kenworthy mentioned there are two projects going out to bid and they are working with the developers. HRG is making sure everything is being done appropriately.

- 1) Sewer and water extension along Rte. 230
- 2) Sunset Park Trail – First project of the trail along the rugby field

Call for Discussion: Mr. Shellenhamer expressed his concern about the drop off from the road to the swale and the need for a gradual edge. Mr. Kenworthy noted they are aware and are working with them to make sure it's a safe situation.

Solicitor's Report – Mark Stewart

Mr. Stewart wanted to report that the CFA Grant Funding was quite phenomenal to be one of the top four. He expressed kudos to Mr. Letavic and his team, stating it was an amazing accomplishment!

EMA Report – Les Gilbert (absent)

Mr. Letavic noted Mr. Hershey is keeping busy while working with Mr. Gilbert on keeping up with the requirements for COVID.

New Business

Mr. Shellenhamer noted representatives from the Fire Company were sent to the Capital to support the senate bill requiring motorists to move over to protect tow truck drivers and other first responders.

A chicken barbeque will be held at the Fire Company the last Saturday in September to help make up lost funds.

Over the last five years, the Fire Department is encouraging younger people to live at the firehouse. There is a total of four live-ins. The Fire Department is working with the four gentlemen in attempts to keep taxes down for the community.

Call for Discussion: A discussion was held on the firehouse funding. Mr. Shellenhamer indicated the company is somewhat down from the fund drive that went out in January. The ambulance drive just went out.

Old Business: None

Mr. Geyer asked for Public Comments suggested by Mr. Letavic. No public comments offered.

Executive Session: None

Adjournment: Ms. Dale motioned to adjourn. Mr. Shellenhamer seconded the motion. All in favor. Meeting adjourned 8:00 p.m.



Secretary

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